



Superior Court
Justice Courts
Adult Probation
Juvenile Probation
Hereafter Judicial Branch of Arizona in Maricopa County
Request for Information
Cover Page

Document Number: 10007-RFI

Document Title: Accounts Receivable System Software

Response Due Date / Time: November 30, 2009, at 2:00 P.M. Arizona Time

Submittal Location: Superior Court of Arizona in Maricopa County
Contracts Department
West Court Building,
111 S. Third Ave., Lower Level
Phoenix, Arizona 85003

Note: Physical entrance to Court Complex is at 201 W. Jefferson Street.

Description of Requirements: The Superior Court of Arizona in Maricopa County/Juvenile Probation Department is requesting information from vendors who provide accounting system software for Accounts Receivable systems.

RFI Opening: Responses to be opened in the conference room at the above submittal location on November 30, 2009 at 2:00 P.M., Arizona Time.

A Pre-Offer Conference will **not** be held. Contact Janie Terry, Contract Specialist, at 602-372-0253 or terryj@superiorcourt.maricopa.gov for any questions/comments.

Responses must be submitted in a sealed envelope or package with this document number, 10007-RFI, and the Responder's name and address clearly indicated on the envelope or package. All responses must be completed in ink or typewritten.

Janie Terry; Contract Specialist Phone: 602-372-0253 Email: terryj@superiorcourt.maricopa.gov

SCOPE OF REQUEST

Judicial Branch of Arizona
Superior Court of Arizona in Maricopa County
Contracts Department
111 S. 3rd Avenue
WCB-LL
Phoenix, Arizona 85003

REQUEST FOR INFORMATION NO. 10007-RFI

A. BACKGROUND INFORMATION

The Superior Court of Arizona in Maricopa County/Juvenile Probation Department (Court) is currently seeking information from vendors who offer an accounting software package for Accounts Receivable systems.

The Juvenile Probation Department of Maricopa County currently collects fines, fees, and restitution. Estimated accounts: 80,000. An individual account may have multiple payers.

Interested parties are encouraged to respond to this Request for Information by submitting a written document clearly addressing the requested information contained herein. Narrative should be comprised of no more than 10 (10) pages. Additionally, brochures, pamphlets, and other forms of media may be included as part of your response.

B. SUBMITTAL INFORMATION

At a minimum, the following information and questions must be addressed in your response:

1. Capable of producing detailed invoices/statements.
2. Collections.
 - a. Able to track different collection events including:
 - Internal collections
 - Tax intercept
 - Dunning notices
 - Bankruptcies
3. Ability to age receivables.
4. Detailed reporting capabilities.
 - Payment reports
 - Adjustment reports
 - Collection Activity
 - Quality Assurance reports
5. Ability to integrate with other systems including iCIS (integrated Court Information Systems).
6. Ability to handle multiple payers on accounts.
7. Ability to track and handle JSL.
8. Ability to create assessments on both accrual and one-time orders.
9. Ability to meet a planned implementation date of July 1, 2010
10. Provide pricing estimates of system as well as pricing for any options discussed.

END OF REQUEST FOR INFORMATION

NO. 10007-RFI